

## Record of operational decision

<b>Decision title:</b>	Installation of insulation measures to Park Homes using Sustainable Warmth grant funding									
<b>Date of decision:</b>	19 January 2023									
<b>Decision maker:</b>	Mark Averill, Interim Service Director Highways and Transport									
<b>Authority for delegated decision:</b>	A cabinet member, key decision authorising the officer to accept Sustainable Warmth grant funding and sign the Grant letter with the Midlands Energy Hub (MEH) for up to £2,442,000 of grant funding and deliver the project as set out in the report across Herefordshire; <a href="#">Decision - Acceptance and implementation of Sustainable Warmth funding project - Herefordshire Council</a>									
<b>Ward:</b>	County wide									
<b>Consultation:</b>	Political group's consultation took place as a part of the decision making process as well as Legal and Finance. The contract has been procured in accordance with the council's contracts procedure rules.									
<b>Decision made:</b>	<p>To approve expenditure of £150,000 (including a £25,000 contingency) for the installation of energy efficient measures to approx.10 Park Homes.</p> <p>To make a direct award to Therm-Eco to carry out the installation of energy efficient measures to approx. 10 Park Homes.</p> <p>The cost of upgrades for homes on mains gas will be limited to to a maximum subsidy of £10,000 per home. The subsidy is higher (£15,000) for homes that are off gas as it's recognised that these homes cost more to upgrade.</p> <p><b>Financial Summary:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">On-gas Park Homes @ £10k per property x 5</td> <td style="text-align: right;">£50,000.00</td> </tr> <tr> <td>Off-gas Park Homes @ £15k per property x 5</td> <td style="text-align: right;">£75,000.00</td> </tr> <tr> <td>Contingency</td> <td style="text-align: right;">£25,000.00</td> </tr> <tr> <td><b>Total:</b></td> <td style="text-align: right;"><b>£150,000.00</b></td> </tr> </table> <p>This will be funded using the Green Homes Grant awarded to Herefordshire Council and therefore increase the use of the grant award.</p>		On-gas Park Homes @ £10k per property x 5	£50,000.00	Off-gas Park Homes @ £15k per property x 5	£75,000.00	Contingency	£25,000.00	<b>Total:</b>	<b>£150,000.00</b>
On-gas Park Homes @ £10k per property x 5	£50,000.00									
Off-gas Park Homes @ £15k per property x 5	£75,000.00									
Contingency	£25,000.00									
<b>Total:</b>	<b>£150,000.00</b>									
<b>Reasons for decision:</b>	<p>The original tender document for this scheme included the relevant measures but wasn't specific to Park Homes and therefore the contractors didn't consider this in their bid. Neither of the contractors appointed are able to carry installations on Park Homes due to PAS guidance restrictions. A new tender was run via the Dynamic Purchasing System (DPS) on 02/11/22 but no bids were received despite a further extension. Hence taking the decision to make a direct award.</p> <p>The named company has been chosen as they specialise in Park Home Installations, are fully PAS accredited and have come highly recommended</p>									

	<p>with a proven track record of successful delivery</p> <p>The project is to install insulation measures, External Wall/Loft/Underfloor insulation to approx. 10 Park Homes and will use Sustainable Warmth Competition funding from the Department for Business Energy &amp; Industrial Strategy (BEIS) via the Midlands Net Zero Hub (MNZH).</p> <p>The Sustainable Warmth scheme aims to raise the energy efficiency of low-income and low EPC rated homes including those living in the worst quality off-gas grid homes, delivering progress towards: reducing fuel poverty, the phasing out of high carbon fossil fuel heating and the national and local commitments to net zero. The fund also aims to support the green recovery in response to the economic impacts of Covid-19 and to help take low-income families out of fuel poverty.</p>
<p><b>Equality Considerations</b></p>	<p>Under section 149 of the Equality Act 2010, the ‘general duty’ on public authorities is set out as follows:  A public authority must, in the exercise of its functions, have due regard to the need to:</p> <ul style="list-style-type: none"> <li>a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;</li> <li>b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;</li> <li>c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.</li> </ul> <p>32. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying ‘due regard’ in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regards to equality legislation.</p> <p>33. By adopting the proposal the council is being proactive in discharging its equality duty as the scheme will target fuel poor households, many of which will share a protected characteristic for example elderly and/or disabled residents. The proposal will also ensure that householders are treated equitably when seeking to access the scheme.</p>
<p><b>Highlight any associated risks/finance/legal/equality considerations:</b></p>	<p>The contract will be awarded at a value not exceeding £150,000, to cover approximately 10 installs, which must be completed, reported and scheme compliant by March 31<sup>st</sup> 2023.</p> <p>Funding will be paid to the supplier at an agreed rate per property based on designated scheme criteria relating to the Energy Performance of the property.</p> <p>As with all grant funding accepted, the T&amp;C’s of the grant will be pushed down through the contract with Therm-Eco and particular care will be taken to ensure that all grant conditions are understood (including those relating to claw back) and met during the project.</p> <p>Other actions include putting appropriate project management and governance arrangements in place with PMO supporting the Service, as well as effective partnership working with our customer journey support partner, Severn Wye Energy Agency (SWEA).</p>
<p><b>Details of any alternative options</b></p>	<p>Not to proceed with carrying out energy efficient measures on Park Homes. This is not recommended as these properties are known to be</p>

<p><b>considered and rejected:</b></p>	<p>thermally challenged and would benefit from insulation measures. And by insulating these Park Homes, the Council will help to take these low-income families out of fuel poverty.</p> <p>These residents have also missed out on previous funding schemes and as there are no plans for further LAD funding these homes will remain uninsulated for the foreseeable future.</p> <p>If the council were not to spend the Green Homes Grant this would be a loss of grant income to the council.</p>
<p><b>Details of any declarations of interest made:</b></p>	<p>None</p>

Signed..... Date:

.